

2020 SIOR Recruitment Toolkit

Recruitment & Admissions Process

Recruitment Process

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 SIOR HQ and chapters participate at industry events and/or host recruitment events

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 Prospective member indicates interest in membership to SIOR HQ, chapter, or an SIOR member

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 Chapter or SIOR member notifies SIOR HQ that the prospective member is interested

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 SIOR HQ records prospective member's information in the prospect database

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 SIOR HQ emails membership information to the prospective member

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 SIOR HQ emails chapters lists of prospective members each quarter SIOR HQ emails and mails periodic correspondence to the prospective member
Chapter invites prospective member to events

• Prospective member applies for membership

Admissions Process

 Applicant reviews requirements and confirms they meet GFI amounts

 Applicant has GFI Affidavit signed by Managing Broker or CFO

 Applicant completes online application and submits GFI Affidavit

• Chapter membership has 10 days to provide comment

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 Manager of Admissions notifies applicant that application is received

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 Chapter Admissions Chair has 30 days to conduct the interview and verify GFI

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 Manager of Admissions announces application to chapter membership.

. 7 Chapter membership has 10 days to provide comment

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After 10 day comment period, applicant receives
Endorsement Form to send to endorsers

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Applicant has 60 days to submit endorsements

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 Manager of Admissions sends the application to the Chapter Admissions Chair for final sign off

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 Application is voted on by CLCs at the end of the month for final approval

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• SIOR HQ and chapter welcomes new member