

# 2019 SIOR Fall Designation Course Registration Form

**Fall Course – Chicago, IL  
September 16-18, 2019  
\*Early Bird Deadline – August 14, 2019**

## Contact Information

|                           |  |
|---------------------------|--|
| Full Name:                | Phone:                                     |
| Designations (i.e. CCIM): | Email:                                     |
| Company:                  | Nickname for Badge:                        |
| Company Address:          | Specialty (i.e. Industrial, Office, Both): |
| City, State, Zip:         | Years in Commercial Real Estate:           |

## Registration Fees

|  | Early Bird*/Mem. Assoc | Regular/Mem. Assoc |
|--|------------------------|--------------------|
| All Topics                                       | \$1650 / \$1500        | \$1750 / \$1600    |
| Mandatory Topics                                 | \$990 / \$900          | \$1090 / \$1000    |
| Mandatory + 1 Elective<br>Select From List Below | \$1320 / \$1200        | \$1420 / \$1300    |

| Course Materials | Electronic | Hard Copy | Both |
|------------------|------------|-----------|------|
|------------------|------------|-----------|------|

**Member Associate pricing is for SIOR Member Associates only.**

### Select a la carte (\$330 Early Bird / \$350 Regular per topic):

- Ethics & Professional Standards (Mandatory)
- Construction (Mandatory)
- Lease Agreement (Mandatory)
- Negotiation Skills (Elective)
- Consolidating a Business Strategy (Elective)

Total: \_\_\_\_\_

*SIOR Membership Associates receive a discount on a la carte registration.  
A la carte rates for membership associates are \$300 Early Bird / \$320  
Regular per topic.*

## Payment Method

Total Amount Due: US\$ \_\_\_\_\_

Check payable to SIOR      MC      Visa      Amex

Card Number: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

### Alternative ways to earn elective course credit:

- CCIM Designation – 3 elective courses; fulfills elective requirement
- CCIM 101 – 104 – 1 elective course each, for a maximum of 2 elective courses
- CPM Designation – 2 elective courses
- RPA Designation – 2 elective courses
- FRI Designation – 2 elective courses
- Graduate Degree in Real Estate, Business or Law from an accredited college or university– 2 elective courses

## 2019 Fall Course Schedule

### Monday, September 16

7:30am - 8:00am – Registration  
8:00am - 12:00pm - Ethics & Professional Standards (*mandatory*)  
1:00pm - 6:00pm – Construction (*mandatory*)  
6:00pm - Class Reception

### Tuesday, September 17

7:30am - 8:00am – Registration  
8:00am - 3:00pm - Lease Agreement (*mandatory*)  
3:00pm – Mandatory Topics Exam

### Wednesday, September 18

7:30am - 8:00am – Registration  
8:00am - 12:00pm – Negotiation Skills (*elective*)  
1:00pm – 5:00pm – Consolidating a Business Strategy (*elective*)  
5:00pm – Elective Topics Exam

*If you need to complete a third elective, we will offer Introduction to Real Estate Investment & Finance online. Registration and additional information is available at [www.sior.com/education](http://www.sior.com/education).*

## Cancellation Policies

### Course Registration Cancellation Policy

All course refund requests must be submitted in writing via fax at 202.517.9151 or email to [education@sior.com](mailto:education@sior.com). Refunds will not be granted for "No Shows." See key refund deadlines listed below.

### Key Refund Deadlines:

- In Full: Through Aug. 14, 2019 (less a \$100 fee)*
- 50% refundable: Aug. 14 – Aug. 28, 2019 (less a \$100 fee)*
- No refunds: After Aug. 28, 2019 or for "No Shows."*

### Transferring Registrations

If a course registrant cancels his or her registration and transfers that registration to another designation course offered in the same calendar year, the registrant will be charged a \$100 administrative fee. A course registration can only be transferred one time and any future cancellations will be subject to the standard refund deadlines outlined above.

**Questions? Contact Education at 202.449.8218 or [education@sior.com](mailto:education@sior.com).**

**Please email your completed form to [education@sior.com](mailto:education@sior.com).**