

2011 SIOR Center for Career Advancement Designation Courses Registration & Housing Form

Registration Contact Information

Full Name:

Designations (i.e., CCIM):

Company Address:

Phone:

Badge & Other Information

Nickname for Badge:

Company:

City, State, Zip:

Email:

Registration Fees

	Early Bird*	Regular
All Topics	<input type="checkbox"/> \$1500	<input type="checkbox"/> \$1600
Mandatory Topics	<input type="checkbox"/> \$900	<input type="checkbox"/> \$1000
Elective Topics	<input type="checkbox"/> \$900	<input type="checkbox"/> \$1000
Mandatory + 1 Elective Elective Topic: _____	<input type="checkbox"/> \$1200	<input type="checkbox"/> \$1300

To register for course topics a la carte, please complete Page 2 in addition to Page 1. Insert total from page 2 here: _____

Please select course dates:

- _____ Spring Course – The Westin Bonaventure, Los Angeles, CA
March 21-24, 2011
*Early Bird Deadline – February 22
- _____ Summer Course – Millennium Knickerbocker, Chicago, IL
July 18-21, 2011
*Early Bird Deadline – June 16
- _____ Fall Course – Westin Beale Street, Memphis, TN
October 3-6, 2011
*Early Bird Deadline – September 1

Payment Method

Total Amount Due: US\$ _____

Check payable to SIOR MC Visa Amex

Card Number: _____

Cardholder Name: _____

Exp. Date: _____ Security Code: _____

Cardholder Signature: _____

Questions?

Registration or Hotel? Contact Erin Stephens at 202.449.8206 or estephens@sior.com.

Course content? Contact Erin Stephens at 202.449.8206 or estephens@sior.com or Lizzy Koenst at 202.449.8222 or lkoenst@sior.com.

Hotel Reservation Information

Name on Reservation:

Arrival Date:

Departure Date:

No. of rooms:

No. of ppl in room:

Single Bed

Double Beds

Special requests (*not guaranteed*):

Complete hotel information and rates can be viewed on the SIOR website at www.sior.com.

Hotel Reservation Guarantee

Note: Credit card is required to reserve room.

Use card listed above

Use new card listed below

Card (circle one): MasterCard Visa Amex

Card Number:

Name on Card:

Exp. Date:

Cardholder Signature:

Cancellation Policies

Course Registration Cancellation Policy

All course refund requests must be submitted in writing to Erin Stephens via fax at 202.318.9179 or email to estephens@sior.com. See key refund deadlines listed below.

Key Refund Deadlines:

- *In Full: Until Early Bird Deadline (less a \$100 fee)*
- *50% refundable: Day after Early Bird until 2 weeks before first day of the course (less a \$100 fee)*
- *No refunds: Within 2 weeks of first day of the course or for "No Shows."*

Transferring Registrations

If a course registrant cancels his or her registration in order to transfer that registration to another SIOR designation course offered in the same calendar year, the registrant will only be charged a \$100 fee. However, a course registration can only be transferred one time and any future cancellations will be subject to the standard refund deadlines outlined above.

Hotel: Cancellations to hotel reservations must be received in writing to Erin Stephens at estephens@sior.com or faxed to 202.318.9179 at least 7 days prior to arrival. Requests received after this date may be subject to one night's room and tax penalty.

Please fax your completed form to 202.318.9179

2011 SIOR Center for Career Advancement Designation Courses A la Carte Registration

Los Angeles – A la Carte	Chicago – A la Carte
<p>___ Ethics & Professional Standards \$300 EB/\$335 Regular</p> <p>___ Construction \$300 EB/\$335 Regular</p> <p>___ Lease Agreement \$300 EB/\$335 Regular</p> <p>___ Advanced Sales Skills \$300 EB/\$335 Regular</p> <p>___ Real Estate Investment & Finance \$300 EB/\$335 Regular</p> <p>___ Consolidating a Business Strategy TBD \$300 EB/\$335 Regular</p> <p>*Note: Early Bird Deadline (EB) is February 22, 2011</p>	<p>___ Ethics & Professional Standards \$300 EB/\$335 Regular</p> <p>___ Construction \$300 EB/\$335 Regular</p> <p>___ Lease Agreement \$300 EB/\$335 Regular</p> <p>___ Consolidating a Business Strategy \$300 EB/\$335 Regular</p> <p>___ Negotiation Skills \$300 EB/\$335 Regular</p> <p>___ Real Estate Investment & Finance \$300 EB/\$335 Regular</p> <p>*Note: Early Bird Deadline (EB) is June 16, 2011</p>
Memphis– A la Carte	
<p>___ Ethics & Professional Standards 300 EB/\$335 Regular</p> <p>___ Construction \$300 EB/\$335 Regular</p> <p>___ Lease Agreement \$300 EB/\$335 Regular</p> <p>___ Negotiation Skills \$300 EB/\$335 Regular</p> <p>___ Advanced Sales Skills \$300 EB/\$335 Regular</p> <p>___ Real Estate Investment & Finance \$300 EB/\$335 Regular</p> <p>*Note: Early Bird Deadline (EB) is September 1, 2011</p>	
<p>Please be sure to complete payment information on page 1 of the registration form. For questions on a la carte pricing, please contact Lizzy Koenst at lkoenst@sior.com.</p>	

Please fax your completed form to 202.318.9179